

# FESTIVAL GUIDELINES

Chili Cook Off Teams will be on-site beginning at 7:30. All other events begin at 10:00.

***Vendors are not registered until completed form, with payment, is received by the Omaha Chamber of Commerce. No registrations will be accepted later than noon on Thursday, October 27<sup>th</sup>. Absolutely no registrations or payments accepted on the day of the festival.***

All Festival vendors must provide their own free standing tent/canopy, supplies & lighting, tables & chairs if needed. Vendors must bring a minimum of 50ft. heavy duty extension cord, if electricity is requested.

***We regret that Staff is not available to assist with set-up and take-down.***

Submission of application does not guarantee acceptance or placement. Festival officials reserve the right to select or reject vendors. If requested, you will need to send pictures of your booth and/or items to be juried. The Festival reserves the right to reject any application for vendor space or any item listed on a vendor application which is deemed unsafe or considered inappropriate for family viewing. The Festival reserves the right to inspect booths at any time during the festival to ensure compliance.

Booths must be maintained in a neat, clean condition. Vendors are responsible for cleaning their area at the end of the day.

The Festival holds the irrevocable right to assign booth locations.

Vendors must display Texas Sales & Tax Permit in your booth if you have one. You are solely responsible for the reporting and payment of all sales/use tax applicable to your sales.

Set up can begin on Friday, October 28<sup>th</sup> at noon and on Saturday, October 29<sup>th</sup> at 8:00 a.m. Festival Staff will be on site from noon to 4:00 pm on Friday and beginning at 8:00 a.m. on Saturday. All vendor vehicles must be removed from your booth area no later than 9:30 a.m. on Saturday. All booths must be ready for business by 10:00 a.m. **Booth breakdown must not begin before the close of the Festival.** No vehicular traffic will be permitted on the festival grounds between 9:30 a.m. & 5:15 p.m. on the day of the Festival. ***Vendors will not be invited back if this rule is violated without good cause.***

***Cancellations by vendors will not be refunded.***

***No refunds will be issued if festival is re-scheduled or cancelled due to weather.***

***If festival is cancelled by Chamber due to Covid then registration fees will be refunded.***

By placing your signature on the application, you indemnify and forever hold the Omaha Chamber of Commerce, its officers, directors, agents and members, City of Omaha, Morris County, blameless from any failure to comply with the reporting of the taxes, nor any liability for any accident or any other problems that we cannot control.

**WE SUGGEST YOU KEEP A COPY OF THIS AGREEMENT FOR YOUR RECORDS AND INFORMATION.**

For questions or special requests contact Jan Forrest at [jan\\_forrest@sbcglobal.net](mailto:jan_forrest@sbcglobal.net)